




# Prairie City, Oregon Business License Application

133 S. Bridge St. / Po Box 370  
Prairie City, OR. 97869  
541-820-3605  
www.cityofprairiecivcity.com

Renewal  New  Ownership change  Name change

Business Name:		Name:	
Site Address:		Dr. Lic # and State:	
Mailing Address:		Home Address:	
City, State, Zip:		City, State, Zip:	
Phone:		Phone:	
Business e-mail:		Emerg. Phone:	
Fed. ID #:		CCB #:	
State Lic. ID #:		Misc ID #:	
Detailed description of Business:			
Business based in home:	No <input type="checkbox"/>	Yes <input type="checkbox"/>	Hours of Operation:
Hazardous Material:	No <input type="checkbox"/>	Yes <input type="checkbox"/>	List:
Please indicate type of ownership:		Sole <input type="checkbox"/>	Partnership <input type="checkbox"/>
		Corp <input type="checkbox"/>	LLC <input type="checkbox"/>
I certify the above information is correct 		Applicant's signature:	
In the case of emergency regarding your business, please furnish after hours contact information:			
Name (primary):	Emergency Phone:	Name (secondary):	Emergency Phone:
<b>Office use only</b>			
Date Fee Paid:	Fee amount:\$	Date issued:	Expires:



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### **WHO NEEDS A BUSINESS LICENSE?**

Prairie City Ordinance 2015-02, requires all businesses conducting business inside the city limits of Prairie City to obtain a Prairie City license.

### **HOW DO I GET A BUSINESS LICENSE?**

Submit a completed application with the applicable fee:

- In person to the City Clerk at 133 S. Bridge St., Prairie City
- By mail to; City Hall-Business Licensing, Po Box 370, Prairie City, OR. 97869

Businesses operating in the City must comply with all building, zoning, signage, fire and police requirements. Completion of the application does not imply business license approval. The business may not begin until the business license is approved by the City.

### **BUSINESS LICENSE RATES**

**\$25.00**

A business license issued shall be valid from the date of issuance through the following January 31. Peddlers and transient merchants who operate within the City limits on a limited or seasonal basis shall pay a fee equivalent to an in-city business license.